

GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL
DISTRICT INSTITUTE OF EDUCATION AND TRAINING (DIET)
DARRANG, DALGAON, ASSAM, PIN-784116
E-mail ID = dietdarrangdalgaon@gmail.com

Notification

In Pursuance of the discussion held at video conference conducted by the SCERT, Assam and the sharing meeting with the Academic Staff held on 07th March, 2026, the following points of discussion and activities have been highlighted for its smooth execution at DIET Darrang with immediate effect:-

1. The Class wise/Paper wise attendance of the D.El.Ed trainees mentioning paper code and time of both semesters is to be maintained by the concerned faculties to upload in the SAMARTH Portal and for online submission to the SCERT Portal at regular interval.
2. Attendance of faculties at DIET must be maintained as per norms so that all theory papers including practicum and other assigned activities of D.El.Ed course can be completed in time.
3. Minimum of 75% attendance in the class for all the D.El.Ed trainees is compulsory and 80% of attendance during SIP in selected schools is mandatory for which D.El.Ed Co-ordinator is to initiate needful action.
4. SIP for 2nd Semester is to be started from 1st May, 26 and the same to be started for 4th Semester from 1st April, 26 onwards.
5. Relating to the SIP need based workshop is to be conducted in due course of time. It is to mentioned that the schools selected for SIP Programme should belong to Lab area schools and schools under DLC and PMSHREE of Darrang District for which mapping of schools with the mentors to be prepared in advance.
6. Either a warning letter or show cause notice to be served to those D.El.Ed trainees who are found absent for several days at a stretch without information. Separate file to be kept for documentation regarding leave, internal assessment mark and marks on SIP by the D.El.Ed Co-ordinator.
7. It is instructed that the SIP in the allotted schools will be evaluated by the external. So all mentors of SIP must visit the allotted schools regularly for providing academic support and monitoring and the visit report will have to submit through the google form provided.
8. All kind of allotted outdoor duties must be documented through the google form provided regularly.
9. As suggested the latest lesson plan to be exercised with the trainees and D.El.Ed Co-ordinator is authorized to have a discussion with the SCERT, Assam for new format of lesson plan.
10. No leave of the D.El.Ed trainees will be entertained during SIP except justified medical ground.
11. There will be a provision for appearing in the external examination for the repeaters of 1st Semesters after 2nd Semester final examination and the repeaters of 3rd semester after 4th semester final examination as per the routine provided by the SCERT, Assam and accordingly fees to be paid by the repeaters.
12. As instructed by the Director of SCERT, Assam and as per govt. Notification and as per this office notification vide no: DIET/D/Esstt/31/99/1197-1199 and DIET/D/Esstt/31/99/1267-A all the staff members belong to both gazetted and non-gazetted stream must maintain their daily attendance as per norms.
13. A Handbook on ICT integrated pedagogy will be provided by the SCERT, Assam for the trainees.
14. Resource materials on newly inclusion of previous curriculum will be provided by the SCERT, Assam shortly for the both the semesters.
15. Though the last date of submission of final draft of the handbook on Art Integrated Pedagogy was fixed on 31st July, 2025 it is extended again to 15th Feb, 2026. The coordinator in this regard Shri Pratul Kr. Medhi, Sr.Lecturer, DIET Darrang is requested to do the needful so that printing of this book can be initiated before 31st March, 26.
16. A two day workshop on Art and craft education as per topic mentioned in the curriculum for the both the trainees of 2nd and 4th semesters is to be conducted separately to enabling trainees for

smooth execution of Art and craft education during SIP in their allotted school which to be initiated by Shri Pratul Kr. Medhi, Sr.Lecturer, DIET Darrang.

17. As there is no theory class of Art and craft education in 2nd and 4th semester Shri Pratul Kr. Medhi, Sr.Lecturer, DIET Darrang is hereby requested to provide academic support specially on Art & Craft integrated pedagogy in the Lab area schools under the Dalgaon Block and to submit a summarised report with documents on it so that this documentation can be provided to the others schools of the District for the greater interest of the students
18. All the reports on Action Research and Studies to be submitted by 15th March,26 along with accounts .
19. Mr. Pradip Ch. Deka, Lecturer, DIET Darrang will have to prepare an action plan on academic support visit to the schools under DLC and PM SHREE of Darrang District.
20. All the faculties are to visit the lab area schools under Dalgaon Educational Block to know the academic status and latest intervention on experiential learning through project based approach and use of ICT Tools during transaction. Accordingly the concerned faculty will provide necessary academic support to the school.
21. The evaluation works of the answer scripts of both 1st and 3rd semester to be completed by the faculties on or before 15th March, 26.
22. In addition to the normal classes following faculties have been entrusted specially to accelerate the academic activities from the DIET Darrang as mentioned below:-
 - Dr. Madhumita Sarma-Sr.Lecturer-PARAKH
 - Mr. Pratul Kr. Medhi-Sr.Lecturer-Art Integrated Pedagogy in Lab area school.
 - Rupam Das-Sr.Lecturer-PARAKH/Teacher Conclave
 - Dr. Himangshu Goswami-Sr.Lecturer-Study on district heritage and ICT.
 - Dr. Rinku Deka-Sr.Lecturer-ICT & CPD & e-content development.
 - Barnali Bhattacharyya-Sr. Lecturer-D.El.Ed Coordinator
 - Barnali Thakuria-Lecturer-Support to L-1 intervention/activities
 - Navajit Prodhani-Lecturer- Support to L-2 intervention/ activities
 - Dr. Dhanada Sarma, Lecturer-FLS intervention
 - Jutimoni Saharia-Lecturer-Work Education activity
 - Pradip Ch. Deka-Lecturer-RAS /DLC activity
 - Dr. Ritu Parna Mahanta-Lecturer-ULLAS activities
 - Pinky Ghosh-Lecturer-ECCE activities
 - Dr. Mausumi Sarkar-RAS/DLC and Science activities
 - Banajit Nath-ICT/Social Science activities

In the light of the above focal points all faculties are requested to adopt needful action for smooth conduct of the said activities scrupulously in time.

Principal
DIET Darrang, Dalgaon

Memo no. DIET/D/Esstt/31/99/1273-1276.

Dated: Dalgaon the 10th March, 2026

Copy to:

1. The Director of SCERT, Assam, Kahilipara, Ghy-19 for information.
2. The D.El.Ed Coordinator, DIET Darrang for information and necessary action.
3. The Person Concern for information and necessary action.
4. Guard file.

Principal
DIET Darrang, Dalgaon